

Dear Graduate Students and Advisors:

ECE GradCon 2000 is approaching fast. This third annual conference is a forum for our graduate students to gain experience in making technical presentations on either their research results or a selected topic in their research area. It is also an opportunity for senior and junior grad students to learn about other research being conducted in the department. Last, but not least, ECE GradCon is a forum to showcase the department's research to undergraduate students, industry and the university community.

All full-time MSc and PhD students are required to give a short presentation of not more than 15 minutes (see criteria and detailed instructions outlined below). There is no registration fee and a free lunch will be provided for presenters and their advisors.

GRADCON 2000 will be held at:

St. John's College
University of Manitoba
Friday, October 20, 2000
8:30 a.m. to 5 p.m.

We are looking forward to your participation in the conference.

Sincerely,
R. Menzies, Ph.D., P.Eng.
Head, Electrical & Computer Engineering

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Please note the following criteria for Graduate Students required to present at GradCon 2000:

- ◆ All full-time ECE graduate students (MSc or PhD) who started their program prior to September 2000 are required to give a short presentation (maximum 15 minutes).
- ◆ Full-time PhD students who started their program prior to January 2000 must also submit a poster for presentation.
- ◆ MSc students have the option to submit posters if they wish.
- ◆ Students admitted in January or May of this year may present a background review of their thesis topics.
- ◆ Students who do not wish to present specific details of their research should make a presentation of background research or a selected topic in their research area.
- ◆ Students, who have recently presented at another conference, may present the same material at GradCon 2000.
- ◆ Students within one month of defending their thesis are not required to present at GradCon, but may do so if they wish.

DEADLINES:

- ◆ By Friday, September 29: Submit just the title of your abstract and poster (if applicable) to Kate Wood: kwood@ee.umanitoba.ca
- ◆ By Friday, October 6: If you need a Data Projector for your presentation, submit your equipment request to Kate Wood: kwood@ee.umanitoba.ca (Note: an Overhead Projector is standard equipment in every presentation room).
- ◆ By Friday, October 13: Submit an abstract and biography as separate PDF attachments by e-mail to Kate Wood: kwood@ee.umanitoba.ca.

INSTRUCTIONS FOR PREPARING THE ELECTRONIC VERSION
OF YOUR ABSTRACT FOR THE PROCEEDINGS

PREPARATION OF EXTENDED ABSTRACT

For samples of abstracts submitted to past GradCons, please see our web page:
<http://www.ee.umanitoba.ca/~gradcon/>

Since what you send is exactly what will appear in the Proceedings, each abstract must be prepared according to the following guidelines:

- The abstract must be one (1) page long (the standard letter size of 8.5 inch wide by 11 inch high).
- The text of the paper must be in 12 or 10 point Times or Times New Roman type (i.e., a standard serif font that will display and print on any platform).
- The format of your abstract should follow the standard IEEE style, as found in the main IEEE publications such as "Proceedings of the IEEE" and "The Transactions on ..." of various IEEE societies.
The one-page abstract could be followed by references.
- The page must have a 1-inch margin at the top, bottom, left and right.
- The title of the paper must be centered below the top margin, and placed in capital bold letters, 14-point type.
- Leave one blank line below the title, and centre the author's name, affiliation(s), and email address below it.
Place the author's name in italics.
- The references and referencing should follow the IEEE format, except for the numbering of the references which can be substituted with reference code formed from four (4) letters of the author(s) and two (2) digits from the year of publication.
Example:

[Pedr89] W. Pedrycz, Fuzzy Control and Fuzzy Systems.
New York, NY: Wiley, 1989, 258 pp.

Use [Pedr89] in the text of the abstract.
- Table and figure captions (if any) must follow the IEEE format.
- Your biography must be on a separate page from the abstract and submitted as a separate file.
- On the left above the bottom margin, provide the name of your advisor(s) (in the following format: ADVISOR: Name).

- In the centre of the header of the page (approximately half an inch above the main text), type in page

numbers in the following format: - 1 -.

This page number will be changed to the successive page numbers in the Proceedings.

- In the centre of the footer of the page

(approximately a quarter of an inch below the main text), provide the following centred annotation in 9 point type:

Proceedings of the 2000 Graduate Students Conference, GRADCON 2000

Winnipeg, MB, Canada; October 20, 2000

(C) Copyright retained by the author and collaborators.

(NOTE: Instead of (C), use the standard copyright symbol.)

- Finally, generate the electronic version of the paper as an Adobe Acrobat PDF file. (This file will not be edited further, except for the page number.) If you don't know how to create a PDF file, contact op@ee.umanitoba.ca.

SUBMISSION

Please submit the PDF version (see instructions above) of your extended summary, together with a separate Biographical Information Sheet, by e-mail (as separate attachments) to Kate Wood at: kwood@ee.umanitoba.ca

DEADLINE FOR SUBMISSIONS: 4:30 pm, Friday, OCTOBER 13, 2000

The electronic version of the Proceedings will be posted at:

<http://www.ee.umanitoba.ca/~gradcon/>

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POSTERS

- ◆ Required from PhD students >1 year. Optional for MSc students.
- ◆ SIZE: 42 inches wide by 30 inches high on thick, stand-alone poster board.
- ◆ IMPORTANT: this poster size is a fixed landscape orientation (eg. 42" wide). It cannot be rotated or it will not display correctly when shown later in our display case by Room 459.
- ◆ POSTER BOARD: One poster board will be provided by the Department to students who commit to a poster presentation at GradCon and submit a title by the deadline.
- ◆ DEADLINE: Poster title must be submitted by Friday, September 29 to Kate Wood by e-mail: kwood@ee.umanitoba.ca. The finished poster must be ready for display by 8 a.m. on the day of the conference.

